



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR SESSION
MONDAY, MARCH 4, 2024 – 7:00 PM
CITY HALL**

ELECTED OFFICIALS PRESENT:

David Eady – Mayor
George Holt – Councilmember
Laura McCanless – Councilmember
Mike Ready – Councilmember
Jim Windham – Councilmember
Jeff Wearing – Councilmember (late)
Erik Oliver – Councilmember

APPOINTED/STAFF PRESENT:

Bill Andrew – City Manager
Marcia Brooks – City Clerk/Treasurer
Mark Anglin – Police Chief
Jody Reid – Supervisor of Maintenance and
Utilities

OTHERS PRESENT: Christian and Lissa Lowe

1. The meeting was called to order by the Honorable David S. Eady, Mayor.
2. **Erik Oliver made a motion to accept the agenda for the March 4, 2024 Mayor and Council Regular Meeting. Mike Ready seconded the motion. The motion was approved unanimously (7/0).** (Attachment A)
3. **Laura McCanless made a motion to amend the Consent Agenda to reflect that she and David Eady both cast dissenting votes on the purchase of a gasoline police vehicle at the February 5, 2024 meeting. Erik Oliver seconded the motion. The motion was approved unanimously (7/0).**

Erik Oliver made a motion to accept the amended Consent Agenda for March 4, 2024. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0). (Attachment B)

4. **Mayor's Report**
Mayor Eady discussed the FY 2025 budget development process. Plans were made to hold an operational budget work session on March 21 at 8:00 am and a capital budget work session on April 4 at 8:00 am.
5. **Citizen Concerns**
Erik Oliver brought up a concern about silt running off into the swamp area on Williams Road from the Archer site.

6. **Consider Bids for an Excavator (Attachment C)**

Laura McCanless made a motion to approve the Takeuchi bid for \$51,900. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).

7. **Consider Bids for Painting the Public Works Building (Attachment D)**

Laura McCanless made a motion to approve the bid from Gerald Whitley for \$26,350. George Holt seconded the motion. The motion was approved unanimously (7/0).

8. **Amendment to City of Oxford Ordinance 14-134 – 100-foot Stream Buffer – First Reading (Attachment E)**

Jim Windham made a motion to approve the first reading of the amendment to the ordinance. Laura McCanless seconded the motion. The motion was approved unanimously (7/0).

9. **Change to the City Hall Hours (Attachment F)**

Erik Oliver made a motion to approve the proposed change to the City Hall Hours to open at 9:00 am rather than 8:00 am. Mike Ready seconded the motion.

Discussion:

Jeff Wearing asked what time of day there is the most walk-in traffic. Marcia Brooks advised there are several times in the month that traffic is heavy throughout the day but not really any specific hour. She added that Chief Anglin had decided not to have the exterior doors open at 8:00 am for access to the police department. Chief Anglin stated he did not think it would be wise to allow access to the building with no one downstairs monitoring.

The motion was approved unanimously (7/0).

10. **Update to the Northeast Georgia Resource Management Plan for Regionally Important Resources (Attachment G)**

Laura McCanless made a motion to propose the addition of Dried Indian Creek Watershed to the list of resources. Mike Ready seconded the motion. Marcia Brooks reminded the City Council that the 1837 Oxford Town Plan was also proposed at the February work session. Laura McCanless amended her motion to include Dried Indian Creek Watershed and the 1837 Oxford Town Plan. Mike Ready seconded the motion. The motion was approved unanimously (7/0).

11. **Intergovernmental Agreement (IGA) between Oxford and Covington for the Deannexation, Annexation, and Protective Covenants for the Aaron Drive and Keegan Court Parcels (Attachment H)**

Laura McCanless made a motion to approve the IGA. Jeff Wearing seconded the motion.

Discussion:

David Strickland clarified that the documents to be approved include a resolution asking the Georgia legislature to approve annexation of the property, a conservation covenant, and the aforementioned IGA.

Laura McCanless amended her motion to include the resolution, the conservation covenant and the IGA. The motion was approved unanimously (7/0).

12. Council Appointment to the Oxford DDA (Appendix I)

Erik Oliver nominated Don Henderson for the vacant seat. Natalie Raymond has already been proposed by the DDA. Mayor Eady asked the City Councilmembers if they want to discuss the two nominees now or defer the discussion to the March work session.

Erik Oliver made a motion to discuss the nominees at the March work session. Jeff Wearing seconded the motion. The motion carried (6/1). Mike Ready voted nay.

13. Invoices (Attachment K)

The City Council reviewed invoices paid for \$1,000 or more in the month of January 2024.

George Holt asked for an explanation of what the Atkins invoice was for. Bill Andrew advised he would check. He also asked about the invoice for replacement of roll carts. Jody Reid stated that Latham frequently damages or destroys rollcars and they must be replaced. Mr. Holt suggested that the contract with them should be renegotiated to hold them accountable for damaged rollcars.

Laura McCanless asked if the situation with the cleaning service had improved. Marcia Brooks stated it had. Mayor Eady asked that she follow up on having the cleaning service come on the weekend to the park.

Jeff Wearing asked why the cost for uniforms increased from December to January. Jody Reid advised it is because he is now fully staffed.

14. Executive Session

None.

15. Adjourn

Jim Windham made a motion to adjourn at 7:51 p.m. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).

Respectfully Submitted,



Marcia Brooks
City Clerk/Treasurer